

**WASATCH UNISERV COUNCIL**  
**VICE PRESIDENT**  
**JOB DESCRIPTION**

- \* *Serve as “Acting” Council President in the absence of the duly elected Council President*
- \* *Take minutes at the UniServ Council meetings*
- \* *Perform all the functions assigned by the UniServ Council*
- \* *Work with each member local association in order to advance the programs of the UniServ*
- \* *Represent the UniServ Council as a member of the Council of Local Presidents*